

**Burr Ridge Park District  
Regular Meeting  
November 12, 2018**

**REGULAR MEETING**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:31 pm by President Quigley.

Present:	Caplis, Lawrence, Malloy, Quigley
Absent:	Fara
Also present:	Jim Pacanowski, Director Superintendent of Finance, Jamie Janusz Superintendent of Recreation, Lavonne Campbell

**Approve November 12, 2018 Agenda**

No changes were made to the Agenda.

**October 8, 2018 Regular Meeting Minutes**

Malloy moved, seconded by Lawrence and approved by roll call vote to approve the October 8, 2018 Regular Meeting Minutes.

Ayes: Lawrence, Malloy, Quigley      Nays: None      Abstain: Caplis

**OPEN FORUM**

No Open Forum

**CORRESPONDENCE**

Nothing further added to the written report.

**REPORTS**

**Director of Parks and Recreation**

No written or oral report given.

**Superintendent of Finance**

Nothing further added to the written report.

## Recreation Division

Nothing further added to the written report.

### **UNFINISHED BUSINESS**

#### Homestead Hill Project Update

Pacanowski met with the poured in place rubber supplier who will be storing the colors for the Homestead Hill Project in order to be ready first thing in the spring. The project is complex as there are vertical surfaces, moguls, and several different colors. It was therefore decided to wait for a better weather pattern in the spring to complete the project.

Quigley asked if the area will be protected until the completion date.  
Pacanowski responded that the area will be fenced in.

#### Woods Pool Leak Update

Pacanowski provided details regarding the leak found in the pipe running to the kiddie pool. In the process it was found that there is another leak running to the main pool. It seems logical that the leak is in the short run to the pool. Glinke Plumbing will be at Woods Pool on November 13<sup>th</sup> with equipment to test the lines to find the leak.

Malloy asked if the leak will be fixed in the spring.  
Pacanowski replied that it will be fixed now hopefully but definitely before the 2019 season.

Caplis asked how deep the lines are.  
Pacanowski stated that the lines are approximately 14-16" deep.

### **NEW BUSINESS**

#### Discuss Harvest Park Little League

Pacanowski informed the Board that there are children in the area engaged in the Little League program and there will be an attempt for corroboration among area leagues, Darien, Oak Brook, Hinsdale, to have a combined program.

Caplis asked if the program would be a Little League program or park district program.  
Pacanowski responded that it would be a consolidated Little League program.

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#### Discuss Woods Pool Financials

Pacanowski presented the Board with a detailed summary of the Woods Pool Financial Report for 2018.

Caplis stated that there has to be more promotion of swim lessons in the future. Campbell responded that the addition of two indoor facilities in the area have had an impact on lessons at Woods Pool. These two new facilities are in addition to the already existing Lifetime and Five Seasons swim lessons which have had an impact on lessons when their doors opened in previous years.

Lawrence stated that the Goldfish facility may have reduced participation in the future due to Sterigenics discussions.

### Determine 2018 Tax Levy Extension

Janusz notified the Board that by law it must be announced whether or not we will need to go to town in taxation to adopt the 2018 Levy Ordinance. The District will levy 2.33% over the 2017 aggregate which is less than the 5% requirement. The 2018 Levy Ordinance will be adopted in December.

### **APPROVAL OF BILLS**

Caplis asked for verification of Berland House of Tools purchase. Pacanowski responded that this purchase was for bits for drilling holes for the Homestead Hill Project.

Caplis asked for verification of the Fox Valley fire and safety stove bill. Pacanowski responded that this was for the annual inspection and for the convection oven.

Caplis asked for verification of Mike Reichert bill. Pacanowski responded that this is for the Carpenter for the Homestead Hill project.

Caplis asked for verification of the Miss Saigon bill for \$372.00. Campbell responded that this was for an additional tickets.

Caplis asked for verification of Mystery Trip bill for \$1,950.00 for the Glass Museum. Campbell responded that this was for the entrance fees and dinner at the Glass Museum.

Caplis asked if that included the bus portion. Campbell responded that this does not include the bus portion.

Quigley asked for verification of the MSI direct deposit bill. Janusz responded that this was for training purposes in order to prepare for accounting software additions for direct deposit.

Lawrence asked where the Google Home was being used. Campbell responded that the Google Home is being used in the kitchen to help students when preparing recipes or for music during adult classes, at the preschool in Rooms F and G in case of emergency, and in the preschool for questions, educational purposes. Campbell added that there is no monthly charge for the Google Home device.

Lawrence asked if there is a charge when using Google Home for music.

Campbell responded that the music used is only free music or when through our Amazon Prime service.

Caplis asked for verification of the Andy Landscape bill for \$1,665.00

Pacanowski responded that this was for breaking up concrete at Woods Pool to expose the line to repair the leak. All Seasons then made the repair.

Quigley asked for verification that the Harvester Park Concession water bill for Harvester for \$1,600 includes everything west of the concession building.

Janusz responded that this is a quarterly bill and that also included the splash pad for the summer.

Caplis asked for verification of prevailing wage for the Andy Landscape RPZ valve for two bills for \$275.

Pacanowski responded that two people were needed for this and is one of the few job tasks which are prevailing wage.

Quigley asked for verification that the Kenneth Company bill was the final payment for the Homestead Hill project.

Pacanowski responded that this is the last bill.

Quigley asked for verification of the window replacement in Room F.

Janusz responded that the window was broken during karate class and was fully reimbursed by Shotokan.

Malloy moved, seconded by Lawrence to Approve the November bills.

Ayes: Caplis, Lawrence, Malloy, Quigley

Nays: None

Abstain: None

## **ADJOURNMENT**

Caplis moved, seconded by Malloy and unanimously approved to adjourn the Regular Meeting at 6:53 pm.

Respectfully submitted,

Sherry Stednitz Recording  
Secretary