

**Burr Ridge Park District
Regular Meeting
June 22, 2020**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:36 pm by President Quigley.

Present: Caplis, Malloy, Lawrence, Quigley
Absent: Fara
Also present: Jim Pacanowski, Director
Jamie Janusz, Superintendent of Finance

Approve June 22, 2020 Agenda

Move Executive Session to after VI Unfinished Business, and move Item VII B New Business, Discuss Implementing Guidelines for COVID-19 Restore Illinois Parameters to Item A, Moving Item VII A of New Business to Item B.

Approve May 18, 2020 Regular Meeting Minutes

Malloy moved, seconded by Caplis and approved by roll call vote to Approve May 18, 2020 Regular Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

Approve May 18, 2020 Executive Session Minutes

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve May 18, 2020 Executive Session Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

OPEN FORUM

No Open Forum

CORRESPONDENCE

In addition to the written correspondence a copy of an email from Woods Pool Families was added to the written correspondence.

REPORTS

Director of Parks & Recreation

Nothing further added to the written report.

Superintendent of Finance

In addition to the written report, Janusz stated that the audit is over which was conducted electronically and went fine.

Recreation Division

In addition to the written report, Pacanowski stated that the Parking Lot Bingo was conducted and staff is doing a good job of staying connected to the active adult population and keeping them engaged.

There was also a preschool car parade which was conducted by the preschool teachers which was very well received.

There are several items available to register for online through contractors. In addition, some programming will begin July 6th, with some registration occurring at this time, with all 5 weeks of day camp running.

UNFINISHED BUSINESS

No Unfinished Business

ADJOURNMENT TO EXECUTIVE SESSION

Adjourn to Executive Session Pursuant to 5 ILCS 120/2 (c) 1 for Discussion of Personnel Matters Involving Specific Employees of the Park District

Malloy moved, seconded by Lawrence and approved by roll call vote to Adjourn to Executive Session Pursuant to 5 ILCS 120/2 (c) 1 for Discussion of Personnel Matters Involving Specific Employees of the Park District at 6:44 pm

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

Malloy moved, seconded by Caplis and approved by roll call vote to return to the Regular Meeting at 6:54PM

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

NEW BUSINESS

Discuss Implementing Guidelines for COVID-19 Restore Illinois Parameters

Pacanowski stated that new guidelines were made available for Phase 4 of Illinois COVID parameters. There are not many differences between Phase 3 and 4.

Pacanowski asked if there is unanimous agreement that we should be following Restore Illinois Guidelines. It is unanimously agreed to follow Illinois COVID-19 Guidelines.

Pacanowski stated that Phase 4 rules have allowed an increase in the program size from 10 to 15.

- Instructors and participants must wear masks.
- The number of guests that can congregate in an area increased to 50.
- Sports can be played with social distancing guidelines while not in play, i.e., while sitting on the bench.

With these new guidelines decisions need to be made as to whether or not to allow for building rentals at this time. Pacanowski stated that most building rental requests are for more than 50 people which is about 15-20% of the rental requests which does not represent a significant financial resource. Since there is not a high demand for small rentals, there will not be a significant impact on residents if it is not offered. Rental attendance are from all over the area and adjacent states which will be bringing in extra activity into the Community Center at a time when programming is slowly being reintroduced into the facility which will also require extra cleaning measures.

Pacanowski stated that rentals are currently not scheduled to begin until after Labor Day which can be amended if needed.

Caplis asked what happens when the 51st person shows up - do you have to call the police to have them removed or is it up to the Building Supervisor to remove them. In addition, the extra resources required to clean after a rental outweigh the financial benefit of a rental for 50 people.

Malloy asked about possible legal repercussions if a child gets COVID and has attended a Burr Ridge Park District Program.

Caplis stated that the virus is everywhere and it would have to be proven that the virus was isolated and transferred at the Community Center.

Pacanowski stated that in addition, all Illinois and CDC guidelines are being followed.

Quigley stated that he prefers to stay with the current decision to stay with waiting until after Labor Day for building rentals.

It was unanimously agreed to currently wait until after Labor Day.

Pacanowski stated that with Phase 4 guidelines on the ball fields there is no immediate situation for programming as the programs do not start until Labor Day.

Baseball teams were coming and practicing.

Pacanowski stated that field rental only represents about 6 - 7 teams that have 50% percent of resident rental. In addition, if field rental is opened up, bathrooms will need to be opened and cleaned every couple hours as well. There are not a lot of employee personnel available to clean.

Quigley asked what the financial impact is.

Pacanowski responded that it would be approximately \$1,500 to \$2,000 if you opened the field rental up to resident rental only.

Pacanowski asked if no night time field rentals to teams that are 50% residents until Labor Day would be acceptable.

It was unanimously agreed to allow day time rental of the baseball fields to teams with 50% of residents due to restrictions needed regarding COVID.

Pacanowski asked if washrooms will be open for use when rentals are allowed during the day with staff available to clean every 2 hours. Guidelines are different for cleaning washrooms that are inside as opposed to outside.

It was unanimously agreed to keep the washrooms closed at this time.

Pacanowski stated that basketball courts are currently closed.

Quigley stated the change allows you to open the court if you are actively playing, but need to social distance while on the bench.

Malloy asked if complaints were received regarding the basketball courts.

Pacanowski responded that there have not been formal complaints about basketball courts.

Lawrence asked if Phase 5 is the vaccine phase?

Pacanowski replied that that decision has not yet been made.

Pacanowski responded yes.

Lawrence asked if the plan would then be not to open basketball courts until Phase 5?

Pacanowski asked if lights should be put on the tennis courts.

Caplis stated that you can't have social distancing with basketball. You can with tennis, soccer, flag football, baseball, etc., but you absolutely can't have social distancing with basketball.

It was unanimously agreed to light the tennis courts at Harvester Park and Woods Pool but leave the basketball courts down.

Pacanowski stated that the Skate Park would be difficult to get more than 15 in there, which would be following guidelines, however, they may not social distance once they are in the park when they are not actually skating.

Lawrence stated that basketball is a situation where the players are right on top of each other.

Pacanowski responded that there will be at least a dozen kids at the skate park and there will be residents complaining about them being in there if they don't social distance.

Malloy asked if the resident is complaining only because of the virus.

Pacanowski stated that the resident does not like the skate park being there.

Caplis suggested the skate park be open to see what happens.

Pacanowski suggested the skate park be open at the same time the playgrounds are allowed to be open.

It was unanimously agreed to allow the skate park to open at the same time as the playground is opened.

Lawrence asked if we are confident that the Woods Pool letter which was received are residents or members of the pool???

Pacanowski will check and report back.

Adopt FY 20-21 Budget & Appropriations in Tentative Form

Pacanowski summarized the Recap Chart presented to the Board in the written report.

There was some discussion regarding unemployment incurred fees.

Malloy moved, seconded by Lawrence and approved by roll call vote to Adopt FY 20-21 Budget & Appropriations in Tentative Form.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

Set Public Hearing Date to July 27, 2020 to Adopt Budget & Appropriations

APPROVAL OF BILLS

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve June bills.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

ADJOURNMENT

Malloy moved, seconded by Lawrence and unanimously approved to adjourn the Regular Meeting at 7:55 pm

Respectfully submitted,

Sherry Stednitz Recording
Secretary