

**Burr Ridge Park District  
Regular Meeting  
July 16, 2018**

**REGULAR MEETING**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:31 pm by President Quigley.

Present:	Caplis, Fara, Quigley
Absent:	Lawrence, Malloy
Also present:	Jim Pacanowski, Director Superintendent of Recreation, Lavonne Campbell

**APPROVE July 16, 2018 Agenda**

No changes were made to the Agenda.

**June 18, 2018 Regular Meeting Minutes**

Caplis moved, seconded by Fara and approved by roll call vote to approve the June 18, 2018 Regular Meeting Minutes.

Ayes: Caplis, Fara, Quigley      Nays: None      Abstain: None

**June 26, 2018 Public Hearing Minutes**

The approval of the June 26, 2018 Public Hearing Minutes were tabled until the next regular meeting.

**OPEN FORUM**

No Open Forum

**CORRESPONDENCE**

Nothing further added to the written report.

**REPORTS**

**Director of Parks and Recreation**

In addition to the written report, Pacanowski distributed copies of the signs planned for the Homestead Hill Playground Project. Verbiage in one of the signs states there are

37 total acres which will be changed to read 55 total acres, of which 37 acres are at Harvester Park.

### Superintendent of Finance

Nothing further was added to the written report.

### Recreation Division

In addition to the written report, Campbell reported that there are 76 total families registered for Woods Pool and 12 individuals. This registration is one short of the total from the previous year.

Caplis stated that there was a complaint received that the pool was full and someone was turned away.

Campbell responded that when the pool reaches capacity and someone is turned away, they receive 2 free pool passes. In addition, Woods Pool members get precedence over non members for waiting. Wait time is usually approximately 15 minutes and if they choose to wait at the pool, they are offered a free ice cream cone.

Campbell stated that when the stall in the bathroom was reconfigured to meet ADA standards, the capacity for the pool went down from 150 to 99.

Pacanowski stated that there is some discretion used from the Manager for the total number. If there are several adults in the facility but not swimming, the Manager may allow more people in the Pool.

Campbell informed the Board that a guest Chef was cooking with the Teen Cooking Camp this past week who was a finalist on the Master Chef Junior program. He started cooking with classes with Chef Mary Gail.

Fara asked how the total number of participants are comparing to previous years.

Campbell responded that the numbers are about the same.

Mini Camp Harvester has been at capacity for the last 2 years. Tree House has been at capacity this year. Chess had 18 registrants. Slimeology and ice cream science had waitlists.

Pacanowski added that a detailed summary and report will be submitted when all the summer programs have ended and the numbers are in.

Caplis asked if swim lesson participation is down.

Campbell responded that participation did increase slightly, however, outside day camp participation at the pool is down.

## **UNFINISHED BUSINESS**

No Unfinished Business

## **NEW BUSINESS**

### **Approve Intergovernmental Agreement Between the Village of Burr Ridge and the Burr Ridge Park District Regarding Policing of Park Property**

Caplis asked if any language was changed from the previous Agreement. Pacanowski replied that there were no significant changes from the previous Intergovernmental Agreement.

Caplis moved to Approve Intergovernmental Agreement Between the Village of Burr Ridge and the Burr Ridge Park District Regarding Policing of Park Property, seconded by Fara and approved by roll call vote.

Ayes: Caplis, Fara, Quigley      Nays: None      Abstain: None

### **Discuss August Park Board Meeting Date**

It was unanimously agreed to change the August regular meeting to August 20, 2018 at 6:30 pm.

## **APPROVAL OF BILLS**

Fara asked for verification of replacement shirts and hats for \$161.00 at Holy Cow. Pacanowski stated that this is for replacement of inventory.

Caplis asked for verification of Andy's bill for \$1300.00 for cleaning. Pacanowski responded that this is for Harvester and Oak Grove parks outdoor and concession standing cleaning for 30 days.

Caplis asked why Elvia can't add this to her responsibilities. Pacanowski stated that she is not available to perform the cleaning for these buildings.

Caplis asked if it would be more cost efficient to hire another cleaning person rather than use Andy's to clean the buildings. Campbell responded that there would not be enough work to hire a second person. The restrooms are cleaned between 7:30 and 8:15-ish am, Monday – Saturday, a very tough shift to recruit to hire someone just to do that job.

Quigley asked for verification of \$790 annual fee for the alarm. Pacanowski responded that this fee is for the renewal agreement.

Quigley asked if the SRA Membership Fee changes every year. Pacanowski responded that it went up approximately 2% this year. Caplis asked how many participants in the SRA are from Burr Ridge.

Pacanowski responded that there are 10.

Quigley asked if there were any departures or additions in the SRA Membership recently.

Pacanowski responded that there have not been.

Caplis asked if it would be less expensive to participate in SEASPAR.

Pacanowski responded that it would be significantly more expensive to participate in SEASPAR. SRA is run very well and is a good program. In addition, payment to SRA is based on population, in SEASPAR it is assessed valuation.

Caplis moved, seconded by Fara to Approve the July bills.

Ayes: Caplis, Fara, Quigley

Nays: None

Abstain: None

## **ADJOURNMENT**

Fara moved, seconded by Caplis and unanimously approved to adjourn the Regular Meeting at 6:59 pm.

Respectfully submitted,

Sherry Stednitz Recording  
Secretary