

**Burr Ridge Park District
Regular Meeting
November 9, 2020**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:34 pm by President Quigley.

Present: Caplis, Fara, Lawrence, Malloy, Quigley
Also present: Jim Pacanowski, Director
Jamie Janusz, Superintendent of Finance
Lavonne Campbell, Superintendent of Recreation
Erica Paulius, Resident

Approve November 9, 2020 Agenda

No changes were made to the Agenda.

Approve October 12, 2020 Regular Meeting Minutes

Malloy moved, seconded by Fara and approved by roll call vote to Approve the October 12, 2020 Regular Meeting Minutes.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

Approve October 26, 2020 Special Meeting Minutes

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve the October 26, 2020 Special Meeting Minutes.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks & Recreation

In addition to the written report, Pacanowski reported that because of the inability to gain access to garage at the school to maintain the ice due to it being a Covid test site, and the inability to properly maintain social distancing on the rink which would be right next to a Covid test site, it will not be possible to open the ice rink at Palisades. There

are plans to open the smaller ice rink and some small sled runs at Harvester Park, weather permitting.

Pacanowski announced that the Governor's Office announced Tier 2 Mitigation to begin on Wednesday. There will be no impact to the park district as protocol is currently being maintained for Tier 2. There have been rumors of a mandated shutdown similar to March with only grocery stores, gas stations, and essential businesses open. This may affect the park district programs and Pacanowski will update as necessary.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

In addition to the written report, Campbell announced that parking lot Bingo for seniors is going well with about 50 enrolled. There are also virtual mystery trips which are sold out at 40.

Preschool has added several classes which are held once each day for under 6 or under 10 registrants maximum.

Fara asked if everything went well with the Flag Football program. Pacanowski responded that all went well with Flag Football.

UNFINISHED BUSINESS

Discuss Appointment of Upcoming Vacant Park Commissioner Position

Pacanowski asked Erica Paulius to stop in to give Board Members an opportunity to ask any additional questions.

There was no additional information required.

NEW BUSINESS

Approve Personnel Policy Amendment Regarding Usage of Accumulated Sick Days and COVID19 Pandemic Response

Pacanowski presented the finalized policy for approval.

Malloy moved to Approve Personnel Policy Amendment Regarding Usage of Accumulated Sick Days and COVID19 Pandemic Response, seconded by Fara and approved by roll call vote.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

Determine 2020 Tax Levy Extension

Janusz reported that the District will not enter into Truth and Taxation, meaning levying for more than 5% of the prior year's aggregate.

President Quigley read the following into the minutes:

Approve Ordinance 20-03 providing for the issue of not to exceed \$4,800,000 General Obligation Limited Tax Park Bonds of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, for the refunding of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Robert W. Baird & Co. Incorporated in connection with proposed sale of said bonds.

Lawrence stated concern about the cost of maintaining new park improvements and the tax levy increase.

Janusz responded that you must raise your levy to just under the 5% to capture the new construction and you only get the amount that new growth permits.

Lawrence asked if in theory this covers the cost of living increase for operations. We continue to increase our cost for maintaining things.

Fara moved to Approve Ordinance 20-03 providing for the issue of not to exceed \$4,800,000 General Obligation Limited Tax Park Bonds of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, for the refunding of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Robert W. Baird & Co. Incorporated in connection with proposed sale of said bond, seconded by Malloy, and approved by roll call vote.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

President Quigley read the following in the minutes:

Approve Ordinance 20-04 authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$4,800,000 General Obligation Limited Tax Park Bonds of the District.

Fara moved to Approve Ordinance 20-04 authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$4,800,000 General Obligation Limited Tax Park Bonds of the District seconded by Malloy, and approved by roll call vote.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Quigley asked for verification of a repair bill for \$995 trade service.

Pacanowski responded that this was for a Glinke plumbing bill that was previously not received.

Caplis asked for verification of the boo box speaker.

Campbell responded that this was for a speaker for a virtual Halloween Mystery Trip.

Caplis asked for verification of the Kit Kat display.

Janusz responded that this bill is for the display monitor in the front lobby for programs which is a yearly fee and renews automatically. It was agreed that due to the pandemic this payment will actually be for next year.

Malloy asked for verification of the Waste Management bill for the pool dumpster. Is this a monthly bill?

Pacanowski responded that this bill is every 2 weeks because the neighborhood fills the dumpster up. A smaller one was purchased in order to attempt to prevent filling from neighbors, however, it then was overflowing with garbage, and garbage was also placed on the ground.

Pacanowski will look into the reason it is still located outside the pool in the offseason and will look into ways to prevent unauthorized dumping in the future.

Caplis asked if the new Rodriguez tree bill will be reimbursed.

Pacanowski responded that \$500 will be received toward the bill from a donation from a family.

Fara moved, seconded by Malloy and approved by roll call vote to Approve November bills.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

ADJOURNMENT TO EXECUTIVE SESSION

Caplis moved, seconded by Malloy, and unanimously approved to adjourn to the Executive Session for the Purpose of Discussing Personnel Matters Pursuant to 5IL CS 120/2 (c) 1 for Discussion of Personnel Matters Involving Specific Employees of the Park District and Discussing Pending Litigation at the hour of 7:02PM.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

ADJOURNMENT

Malloy moved, seconded by Fara and unanimously approved to adjourn to the Regular Meeting at 7:15 pm

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

Respectfully submitted,

Sherry Stednitz
Recording Secretary