

**Burr Ridge Park District  
Regular Meeting  
December 9, 2019**

**REGULAR MEETING**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:32 pm by President Quigley.

Present:	Caplis (arrival 6:51 pm), Fara, Lawrence, Malloy, Quigley
Absent:	None
Also present:	Jim Pacanowski, Director Superintendent of Finance, Jamie Janusz Members of the Burr Ridge Community Park Foundation

**Approve December 9, 2019 Agenda**

No changes were made to the Agenda.

**November 18, 2019 Regular Meeting Minutes**

Lawrence moved, seconded by Fara and approved to roll call vote to approve the November 18, 2019 Regular Meeting Minutes.

Ayes: Fara, Lawrence, Quigley    Nays: None    Abstain: Malloy

**OPEN FORUM**

No Open Forum

**CORRESPONDENCE**

Nothing further added to the written report.

**REPORTS**

Director of Parks & Recreation

Nothing further added to the written report.

Superintendent of Finance

Nothing further added to the written report.

Fara asked if the Burr Ridge Park District or the Village of Burr Ridge is responsible for putting on the Concerts on the Green.

Janusz responded that the park district involvement is in the selection of the bands. In addition, park district has input in safety and crowd control. Pacanowski added that the Village must work with the Village Center Staff on all issues related to the concerts as the shopping center is the owner of the property. Janusz added that the Edwards Family are the new owners of the shopping center and are looking into the possibility of moving the concerts from Friday to Thursday in order to accommodate the restaurants. The restaurants feel that there is enough traffic on Friday and are not able to accommodate additional traffic from the concerts on Friday night, but would be able to comfortably handle any traffic increased from concert traffic on a Thursday night. A decision should be made by the end of the week. Janusz added that a conflict for Thursday would be that Hinsdale does hold their concerts on Thursdays.

### Recreation Division

In addition to the written report, Pacanowski notified the Board that there were approximately 600 attendees at the Pancake Breakfast. The preschool holiday party and Storytime Train will be coming up next.

## **UNFINISHED BUSINESS**

### Burr Ridge/Willowbrook Little League Update

Pacanowski informed the Board that there are individuals assigned to the Board positions and it is now being marketed with the hope that there are enough registrants to get Little League running.

## **NEW BUSINESS**

### Review Harvest Fest & Halloween 2019 Financial Reports

Pacanowski provided the 2019 Financial Reports for Harvest Fest and All Hallows Eve. With the cancellation of Harvest Fest due to weather, CNH donation of \$2,000 will be applied to the 2020 event. In addition the pony rides and petting zoo are already paid for next year. Prizes purchased for 2019 will be utilized for 2020.

Janusz added that CNH has pledged a \$2,000 donation each year.

Pacanowski added that Mars has merged with Wrigley and the facility no longer manufactures candy at the Burr Ridge facility. We no longer receive a candy donation because of this which has affected the Halloween and Easter events and to some extent the Harvest Fest event.

### Adopt 2019 Levy Ordinance 19-02

Fara moved to Adopt the 2019 Levy Ordinance 19-92. Seconded by Malloy and approved by roll call vote.

Ayes: Caplis, Fara, Lawrence, Quigley    Nays: None    Abstain: Malloy

## **APPROVAL OF BILLS**

Caplis asked for verification of the sprinkler system bill.

Pacanowski responded that this is for the sprinkler and well system.

Caplis asked for verification of the Alarm Repair system bill. Did someone break in or is this a repair?

Pacanowski responded that the Panel Board broke after 13 years.

Quigley asked for verification of the computer maintenance bill.

Janusz responded that this is the accounting software yearly bill for maintenance.

Fara asked for verification of a bill for Cash for March for \$70.00.

Janusz responded that this is for the foam board sign for the parade at the Village.

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve December bills.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley      Nays: None      Abstain: None

## **ADJOURN TO EXECUTIVE SESSION**

### **For the Purpose of Discussing Pending Litigation**

Malloy moved, seconded by Fara and unanimously approved to adjourn to Executive Session For the Purpose of Discussing Pending Litigation at 6:59 pm.

## **ADJOURNMENT**

Malloy moved, seconded by Fara and unanimously approved to adjourn the Regular Meeting at 7:06 pm.

Respectfully submitted,

Sherry Stednitz Recording  
Secretary