

PLEASE RETURN

STAMPED

FILED

JUN 24 2019

BURR RIDGE PARK DISTRICT

ORDINANCE NO. 19-01

Jan Kaganich
DuPage County Clerk

WHEREAS, this Combined Budget and Appropriation Ordinance was prepared in tentative form and available for public inspection at least thirty (30) days prior to final action hereon, and

WHEREAS, a public hearing was held for this Budget and Appropriation Ordinance on the 17th day of June, 2019, and

WHEREAS, a notice was published in the Suburban Life, a newspaper circulated within the Burr Ridge Park District at least one week prior to the time of such hearing;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Park Commissioners of the Burr Ridge Park District, Cook and Du Page Counties, Illinois, that:

SECTION 1: The Board of Park Commissioners hereby finds that the facts contained in the preamble to this Ordinance are true and correct, and are hereby included as part of this Ordinance.

SECTION 2: The following sums listed or so much thereof as may be authorized by law, be and the same, are hereby appropriated for park purposes for the fiscal year beginning May 1, 2019 and ending April 30, 2020; the sums of money hereinafter set forth and the objects and purposes of the same are deemed necessary to defray necessary expenses and liabilities for said period for the several purposes following:

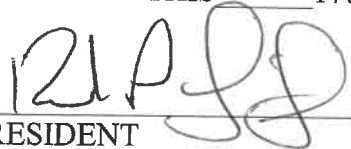
SECTION 3: All unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation or any like appropriation made by this Ordinance.

SECTION 4: All miscellaneous receipts of revenue from all sources not herein expressly reserved or appropriated shall be available to pay appropriations herein provided for, not payable out of specific funds herein appropriated; that all unexpended balances of annual appropriations of previous fiscal years are hereby reappropriated.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval provided by law.

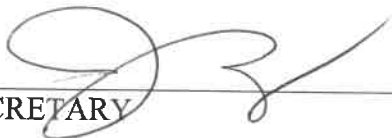
PASSED THIS 17th DAY OF June, 2019.

APPROVED THIS 17th DAY OF June, 2019.



PRESIDENT

ATTEST:



SECRETARY

AYES: *CADVIS, FANA, LAWRENCE, MAULY, QUIBLEY*

NAYES: *0*

ABSENT: *0*

FILED
JUN 24 2019

Jean Kacyrnauk
DuPage County Clerk

**BURR RIDGE PARK DISTRICT
COMBINED BUDGET & APPROPRIATIONS ORDINANCE
FISCAL YEAR 2019-20
SUMMARY**

BEGINNING CASH ON HAND		
GENERAL CORPORATE FUND	686,282	
RECREATION FUND	1,224,218	
AUDIT FUND	10,742	
LIABILITY FUND	56,888	
PAVING & LIGHTING FUND	56,633	
WOODS POOL FUND	-139,071	
SPECIAL RECREATION FUND	29,507	
BONDS & INTEREST FUND	-16,863	
CAPITAL IMPROVEMENTS FUND	1,757	
TOTAL CASH ON HAND	1,910,093	1,910,093
 ESTIMATED REVENUE ALL FUNDS		
PROPERTY TAXES		
GENERAL CORPORATE FUND	571,764	
RECREATION FUND	442,588	
AUDIT FUND	9,591	
LIABILITY FUND	84,968	
PAVING & LIGHTING FUND	23,975	
SPECIAL RECREATION FUND	82,824	
BONDS & INTEREST FUND	321,325	
TOTAL REVENUE	1,537,035	1,537,035
 OTHER RECEIPTS		
FEES & CHARGES	1,150,500	
INTEREST INCOME	35,450	
RENTAL FEES	41,500	
CONCESSIONS	5,000	
OTHER RECEIPTS	33,500	
DONATIONS	5,750	
BOND PROCEEDS	0	
RECEIVED FROM OTHER FUNDS	230,000	
TOTAL OTHER	1,501,700	1,501,700
 TOTAL ESTIMATED REVENUE	 3,038,735	 3,038,735
 TOTAL FUNDS AVAILABLE		 4,948,828
 ESTIMATED EXPENDITURES		
GENERAL CORPORATE FUND	657,514	
RECREATION FUND	1,634,449	
AUDIT FUND	10,250	
LIABILITY FUND	107,359	
PAVING & LIGHTING FUND	40,800	
WOODS POOL FUND	104,950	
SPECIAL RECREATION FUND	87,166	
BONDS & INTEREST FUND	333,423	
CAPITAL IMPROVEMENTS FUND	228,775	
TOTAL ESTIMATED EXPENSES	3,204,686	3,204,686
 ENDING CASH ON HAND		 1,744,142
 TOTAL FUNDS ALLOCATED		 4,948,828

ARTICLE I - GENERAL CORPORATE FUND

BEGINNING CASH ON HAND		686,282
ESTIMATED REVENUES		
PROPERTY TAXES	571,764	
INTEREST INCOME	10,500	
RENTAL FEES	6,500	
OTHER	0	
TOTAL ESTIMATED REVENUE	588,764	588,764
TOTAL FUNDS AVAILABLE		1,275,046

ESTIMATED EXPENDITURES**ADMINISTRATIVE PERSONNEL**

SALARIES	166,391	
BENEFITS	123,063	
MEMBERSHIPS	420	
TOTAL PERSONNEL	289,874	289,874

OFFICE

EQUIPMENT SERVICE	17,400	
COMMUNICATIONS	18,200	
POSTAGE	4,950	
EQUIPMENT	500	
SUPPLIES	13,650	
TOTAL OFFICE	54,700	54,700

PROFESSIONAL SERVICES

LEGAL COUNSEL	7,250	
OTHER	500	
TOTAL PROFESSIONAL SERVICES	7,750	7,750

GENERAL ADMINISTRATIVE EXPENSES

PUBLIC RELATIONS	5,000	
LEGAL NOTICES	500	
DUES	6,800	
ADMINISTRATIVE SERVICES	2,700	
BANK FEES	2,000	
ADMINISTRATIVE SUPPLIES	2,800	
SUBSCRIPTIONS	200	
TOTAL GENERAL ADMINISTRATIVE	20,000	20,000

VEHICLE

SERVICE	3,200	
EQUIPMENT	250	
SUPPLIES	7,150	
MILEAGE REIMBURSEMENT	3,500	
TOTAL VEHICLE	14,100	14,100

BUILDINGS

SERVICE	11,500	
EQUIPMENT	250	
SUPPLIES	2,000	
TOTAL BUILDINGS	13,750	13,750

PARKS

PART-TIME LABOR	3,550	
TRADE SERVICE	152,300	
EQUIPMENT	4,750	
SUPPLIES	25,350	
UTILITIES	21,390	
TOTAL PARKS	207,340	207,340

TOTAL ESTIMATED EXPENDITURES

		607,514
TRANSFER TO CAPITAL IMPROVEMENT FUND		50,000
ENDING CASH ON HAND		617,532
TOTAL FUNDS ALLOCATED		1,275,046

ARTICLE II - RECREATION FUND

BEGINNING CASH ON HAND 1,224,218

ESTIMATED REVENUES

PROPERTY TAXES	442,588	
FEES & CHARGES	1,080,000	
INTEREST INCOME	20,000	
RENTAL FEES	32,500	
CONCESSIONS	0	
OTHER	21,000	
TOTAL ESTIMATED REVENUE	1,596,088	1,596,088
TOTAL FUNDS AVAILABLE		2,820,306

ESTIMATED EXPENDITURES**ADMINISTRATIVE PERSONNEL**

FULL-TIME SALARIES	130,019	
PART-TIME SALARIES	115,000	
BENEFITS	96,954	
MEMBERSHIPS	550	
TOTAL PERSONNEL	342,523	342,523

GENERAL ADMINISTRATION EXPENSES

ACTIVENET FEES	40,000	40,000
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BUILDING

PART-TIME WAGES	65,500	
TRADE SERVICE	31,250	
EQUIPMENT	500	
SUPPLIES	20,000	
UTILITIES	32,450	
TOTAL BUILDING	149,700	149,700

RECREATION PROGRAM

FULL-TIME SALARIES	68,914	
PART-TIME SUPPORT SERVICES	20,600	
BENEFITS	48,937	
MEMBERSHIPS	275	138,726
EQUIPMENT & RENTALS	3,500	
BROCHURE EXPENSE	15,000	
CONTRACTUAL SERVICE	120,000	
PROGRAM LEADERS	266,000	
SUPPLIES	81,500	
SPECIAL EVENTS	41,000	
SENIOR SERVICES	266,500	
TOTAL RECREATION PROGRAM	932,226	932,226

TOTAL ESTIMATED EXPENDITURES

		1,464,449
TRANSFER TO CAPITAL IMPROVEMENT FUND		170,000
ENDING CASH ON HAND		1,185,857
TOTAL FUNDS ALLOCATED		2,820,306

ARTICLE III - AUDIT FUND

BEGINNING CASH ON HAND 10,742

ESTIMATED REVENUES

PROPERTY TAXES 9,591
INTEREST INCOME 150
TOTAL ESTIMATED REVENUE 9,741 9,741

TOTAL FUNDS AVAILABLE 20,483

ESTIMATED EXPENDITURES

LEGAL SERVICE 0
AUDIT SERVICE 10,250
OTHER SERVICE 0
TOTAL ESTIMATED EXPENDITURES 10,250 10,250

ENDING CASH ON HAND 10,233

TOTAL FUNDS ALLOCATED 20,483

ARTICLE IV - LIABILITY FUND

BEGINNING CASH ON HAND 56,888

ESTIMATED REVENUES

PROPERTY TAXES 84,968
INTEREST INCOME 1,600
OTHER INCOME 1,500
TOTAL ESTIMATED REVENUE 88,068 88,068

TOTAL FUNDS AVAILABLE 144,956

ESTIMATED EXPENDITURES

SALARIES 41,960
BENEFITS 19,487
MEMBERSHIPS 82 61,529
RISK MANAGEMENT 4,550
INSURANCE PREMIUMS 36,280
RESERVE FOR DEDUCTIBLE 5,000
TOTAL ESTIMATED EXPENDITURES 107,359 107,359

ENDING CASH ON HAND 37,597

TOTAL FUNDS ALLOCATED 144,956

ARTICLE V - PAVING & LIGHTING FUND

BEGINNING CASH ON HAND		56,633
ESTIMATED REVENUES		
PROPERTY TAXES	23,975	
INTEREST INCOME	900	
TOTAL ESTIMATED REVENUE	24,875	24,875
TOTAL FUNDS AVAILABLE		81,508
ESTIMATED EXPENDITURES		
BUILDING EXPENSES	5,900	
PARKS LIGHTING EXPENSES	9,550	
SNOW PLOWING	9,500	
PARKS PAVING EXPENSES	5,850	
TOTAL ESTIMATED EXPENDITURES	30,800	30,800
TRANSFER TO CAPITAL IMPROVEMENTS FUND		10,000
ENDING CASH ON HAND		40,708
TOTAL FUNDS ALLOCATED		81,508

ARTICLE VI - BONDS & INTEREST FUND

BEGINNING CASH ON HAND		-16,863
ESTIMATED REVENUES		
PROPERTY TAXES	321,325	
INTEREST INCOME	400	
TOTAL ESTIMATED REVENUE	321,725	321,725
TOTAL FUNDS AVAILABLE		304,862
ESTIMATED EXPENDITURES		
PROFESSIONAL SERVICES	1,500	
TRANSFER TO CAP IMP FUND	0	
DEBT RETIREMENT	331,923	
TOTAL	333,423	333,423
TOTAL ESTIMATED EXPENDITURES		333,423
TRANSFER TO CAPITAL IMPROVEMENT FUND		0
ENDING CASH ON HAND		-28,561
TOTAL FUNDS ALLOCATED		304,862

ARTICLE VII - WOODS POOL FUND

BEGINNING CASH ON HAND -139,071

ESTIMATED REVENUES

INTEREST INCOME	0	
FEES & CHARGES	70,500	
RENTAL FEES	2,500	
CONCESSIONS	5,000	
DONATIONS	750	
OTHER INCOME	11,000	
TOTAL ESTIMATED REVENUE	89,750	89,750
TOTAL FUNDS AVAILABLE		-49,321

ESTIMATED EXPENDITURES**OFFICE**

TELEPHONE	1,225	
EQUIPMENT	0	
SUPPLIES	0	
TOTAL OFFICE	1,225	1,225

BUILDING

TRADE SERVICE	1,500	
EQUIPMENT	0	
SUPPLIES	250	
CONCESSIONS	4,000	
TOTAL BUILDING	5,750	5,750

POOL EXPENSES

REPAIRS AND MAINTENANCE	8,000	
EQUIPMENT	300	
SUPPLIES	8,000	
UTILITIES	15,900	
TOTAL POOL EXPENSES	32,200	32,200

PERSONNEL

IN-SERVICE TRAINING	7,000	
FULL-TIME SALARIES	10,500	
PART-TIME SALARIES	10,000	
LIFE GUARDING	21,500	
BENEFITS	1,575	
TOTAL	50,575	50,575

SWIM LESSON PROGRAMS

CONTRACTUAL SERVICE	0	
PROGRAM LEADERS	15,000	
EQUIPMENT	0	
SUPPLIES	200	
TOTAL SWIM LESSON PROGRAMS	15,200	15,200

TOTAL ESTIMATED EXPENDITURES

ENDING CASH ON HAND		-154,271
TOTAL FUNDS ALLOCATED		-49,321

ARTICLE VIII - SPECIAL RECREATION FUND

BEGINNING CASH ON HAND		29,507
ESTIMATED REVENUES		
PROPERTY TAXES	82,824	
INTEREST INCOME	900	
TOTAL ESTIMATED REVENUE	83,724	83,724
TOTAL FUNDS AVAILABLE		
		113,231
ESTIMATED EXPENDITURES		
ADMINISTRATION		
SALARIES	20,980	
BENEFITS	9,895	
MEMBERSHIPS	41	
ADA EQUIPMENT	500	
ADA SUPPLIES	250	
SRA MEMBERSHIP FEES	35,500	
ADA ASSISTANCE	5,000	
TOTAL ADMINISTRATION	72,166	72,166
PARKS		
TRADE SERVICES	15,000	15,000
TOTAL ESTIMATED EXPENDITURES		
		87,166
ENDING CASH ON HAND		26,065
TOTAL FUNDS ALLOCATED		
		113,231

ARTICLE IX - CAPITAL IMPROVEMENTS FUND

BEGINNING CASH ON HAND		1,757
ESTIMATED REVENUES		
INTEREST INCOME	1,000	
BOND PROCEEDS	0	
DONATIONS	0	
OTHER INCOME	5,000	
RECEIVED FROM OTHER FUNDS	230,000	
TOTAL ESTIMATED REVENUE	236,000	236,000
TOTAL FUNDS AVAILABLE		
		237,757
ESTIMATED EXPENDITURES		
ADMINISTRATIVE EXPENSES		
	25	25
OFFICE PROJECTS		
COMPUTERS & SOFTWARE	11,300	
OFFICE FURNISHINGS & EQUIPMENT	18,350	
TOTAL	29,650	29,650
PROFESSIONAL SERVICES		
MASTER PLAN SERVICES	0	
TOTAL	0	0
VEHICLES		
VEHICLE PURCHASE & EQUIPMENT	0	
TOTAL	0	0
BUILDINGS		
TRADE SERVICE STORAGE BUILDING	0	
TRADE SERVICE COMMUNITY CENTER CONST	0	
TRADE SERVICE COMMUNITY CENTER	17,000	
EQUIPMENT STORAGE BUILDING	0	
EQUIPMENT COMMUNITY CENTER	2,500	
PROFESSIONAL SERVICES	0	
TOTAL	19,500	19,500
PARKS PROJECTS		
TRADE SERVICE	122,750	
EQUIPMENT	54,850	
PROFESSIONAL SERVICES	2,000	
TOTAL	179,600	179,600
CAPITAL REPLACEMENT PROGRAM	0	0
TOTAL ESTIMATED EXPENDITURES		
		228,775
ENDING CASH ON HAND		8,982
TOTAL FUNDS ALLOCATED		
		237,757

CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE
FOR BURR RIDGE PARK DISTRICT, DU PAGE & COOK COUNTIES, ILLINOIS

I, Timothy Fara, do hereby certify as follows:

1. I am the chief fiscal officer of Burr Ridge Park District, Du Page & Cook Counties, Illinois
2. I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2019 and ending April 30, 2020, to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
PROPERTY TAXES	\$1,537,035
OTHER RECEIPTS	<u>1,501,700</u>
	\$3,038,735



DATED 6/18/19

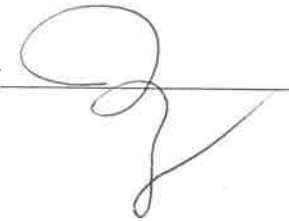
(SEAL)

FILED
JUN 24 2019
Jean Kaspranski
DuPage County Clerk

I, Jamie Janusz, Secretary of the Burr Ridge Park District in Burr Ridge, Illinois, do hereby certify and attest that the foregoing is a true and correct copy of the original ordinance number 19-01, COMBINED BUDGET AND APPROPRIATION ORDINANCE FOR THE BURR RIDGE PARK DISTRICT FOR THE FISCAL YEAR ENDING APRIL 30, 2020, dated June 17th, 2019, at which said ordinance was passed, and that said ordinance and minutes are on file in my office and that I have carefully compared them together with the originals, and certify to their correctness.

In witness thereof I have hereunto set my hand on the seventeenth day of June, two thousand nineteen.

Signature

A handwritten signature in black ink, appearing to be 'J. Janusz', written over a horizontal line.

SEAL

FILED
JUN 24 2019
Jean Kacyrnak
DuPage County Clerk