

**Burr Ridge Park District
Regular Meeting
January 14, 2019**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:31 pm by President Quigley.

Present: Caplis, Fara, Lawrence, Malloy, Quigley
Absent: None
Also present: Jim Pacanowski, Director
Superintendent of Finance, Jamie Janusz
Superintendent of Recreation, Lavonne Campbell

Approve January 14 2019 Agenda

No changes were made to the Agenda.

December 10, 2018 Regular Meeting Minutes

Malloy moved, seconded by Lawrence and approved by roll call vote to approve the December 10, 2018 Regular Meeting Minutes.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

OPEN FORUM

No Open Forum

CORRESPONDENCE

In addition to the correspondence Pacanowski asked that Board Members relay size requirements for PDRMA incentive wear which will be received in addition to the \$1,500 cash award for receiving the highest loss control award from PDRMA.

REPORTS

Director of Parks and Recreation

In addition to the written report, Pacanowski notified the board that a train bell very similar to the one currently in the cupola has been located and purchased for use in the wood train in the Homestead Hill play element area.

Caplis asked if the train will be located between the splash pad and the curb.

Pacanowski responded that the train will run along the curb line of the playground area and follow the curb near the tree and rubber of the playground.

Pacanowski also gave an update on the ice rink stating that while the rink is not open, there were approximately 12-14 kids skating on it anyway and it did hold up.

Caplis asked how thick the ice was.

Pacanowski responded that the ice is approximately 3 to 4 inches, however, the edges are thinner. The current snowfall was not removed from the ice and it did melt into the rink.

Pacanowski informed the Board that the Marine Biochemist reported that weather played a role in algae at Kraml and County Line Estate parks. They also recommend a nutrient abatement program, which is fertilizer reduction. However, the park district can't control homeowner's use of fertilizer which runs into the ponds which then increases algae production. The Marine Biochemist gave the park district 1 free application which was used near the rocky outcroppings at Harvester Park for fishing areas.

Caplis asked if the Ash trees on park district property has ever been treated.

Pacanowski responded that the park district has never treated ash trees.

Superintendent of Finance

Nothing further added to the written report.

Fara asked if there was an annual appeal for the Foundation.

Janusz replied that the Trees Please initiative has already begun.

Recreation Division

In addition to the written report, Campbell informed the Board that the Halloween Event Summary was a replacement chart as the last file was corrupted.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Review Summer 2018 Program Budget Summary

Pacanowski presented the Board with results of the Summer 2018 Program Budget Summary. Summer of 2017 was a huge season with net revenues of \$93,131. Capacity was at a maximum and at times difficult to find room for classes last summer.

Campbell added that this summer a few classes were eliminated in order to avoid having to hold classes in the hallway or lobby.

Caplis asked how much staff is need for the White Sox baseball camp.

Pacanowski replied that hardly any staff is needed for the camp. They take the registration and bring the staff and equipment out. The only thing they really do is use our ball field. It is basically a camp that is using a contractor which is not necessarily a money maker but more of a public relation benefit for the residents.

Caplis responded that more money is made with the dodgeball camp than the White Sox baseball camp. Do they indemnify us?

Pacanowski responded that they do.

Fara asked how long the Sox Camp runs.

Pacanowski responded that the camp runs 3 to 4 days. The camp was a Bulls Sox Academy and has since been separated out individually.

Fara asked if the fields need to be readied differently in order to prepare for their camp.

Pacanowski responded that nothing is done differently in order to prepare for their camp.

Caplis asked if White Sox personnel are at the camp.

Pacanowski responded that former AA and Single A ball players and workers in their satellites are at the camps, however, no White Sox players.

Pacanowski informed the Board that the baseball and flag football budge summaries will be presented at the next meeting.

Discuss 2029 Woods Pool Membership Fees

Pacanowski asked the Board if there was interest in raising the fees for membership at Woods Pool. The last time fees were raised was 3-4 years ago. After some discussion, Caplis responded not to raise any fees for 3 to 4 years unless something outrageous occurs at the pool and the Board concurred.

Pacanowski stated that daily rates are currently reasonably priced with no room for increase.

Caplis asked that banner sales be pushed to raise money for the increase in costs associated with fixing the leak and the water bills associated with the leak.

Campbell responded that Mary Harrell has been responsible for banner sales in the past, however, there has not been recent sales for banners.

Caplis asked for the price of a banner.

Campbell stated the cost of a banner is \$200.00.

Caplis stated that it is a good advertising opportunity for people with businesses in the neighborhood, such as landscapers, etc.

Campbell stated that they have reached out to the school Superintendent asking for help. In addition, last year invoices went out to past banner sales with free pool tickets in the hope that they will just re-purchase banners.

Caplis stated that somebody needs to make phone calls.

Lawrence stated that it has to be an aggressor and it does work.

Fara asked that a breakdown of utilities; Nicor and Com Ed for the pool budget be provided at the next meeting.

Quigley stated that \$15,912.00 was the capital number last year.

Pacanowski stated the pool was \$22,000-\$23,000 and the leak was \$7,500 to \$8,000.

Quigley stated that this \$30,000 on top of the \$15,912.00.

Caplis stated to leave the membership fees alone and not raise them.

Approve 2019 IRS Mileage Reimbursement

Caplis moved to Approve 2019 IRS Mileage Reimbursement. Seconded by Malloy.
Approved by roll call vote.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Caplis asked for verification of Andy's mowing.

Pacanowski responded that this was for mowing within the ice rink area at Palisades.

Caplis asked for verification of snow blower repair.

Pacanowski responded that yes, it was the snow blower for the ice rink which was broken and repaired.

Caplis asked for verification for the Ford Ranger bill.

Pacanowski responded that the hay wagons were being returned to the owners and it was found that there was a problem with the 4 wheel drive connection and was brought straight to the dealer before any more damage could be done.

Quigley asked for verification of the HVAC repair.

Pacanowski responded that different control panels were repaired, and on two occasions an animal got in and short circuited the system.

Caplis asked for verification of Minolta maintenance for \$1400.

Janusz responded that this is our standard maintenance bill for office equipment.

Caplis asked for verification of Harvester Park snow plowing by Andy's.

Pacanowski responded that on the first snowfall a cable snapped on our snowblower, and had to use Andy's and also to put the plow on the Ranger for us.

Caplis asked for verification of the Ellis bill for \$4,755.

Pacanowski responded that this is prepaid for next year's audit.

Caplis asked for verification of Franks Tree Service.

Pacanowski responded that he is located in Bolingbrook and performed the Oak Grove tree removal.

Caplis asked for verification of Chess Scholar bill for \$4,446.

Campbell responded that they are a contractor for Chess, and we net \$1,500 on that particular program.

Lawrence asked for verification of the maintenance bill for the Archimedes Screw.

Pacanowski responded that there is normal wear and tear and grinding on specific pivot points for the Archimedes Screw that need to be re-fabricated on an unscheduled maintenance basis.

Quigley asked for verification of the portable walls bill.

Pacanowski responded that there is a regularly scheduled maintenance and/or repair for the rollers and springs for the walls.

Fara asked the Board to look into the chip in the edge of the wallboard in Room F.

Pacanowski will look into it.

Fara moved, seconded by Malloy to Approve the January bills.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

ADJOURNMENT TO EXECUTIVE SESSIION

Caplis moved, seconded by Malloy and unanimously approved, to adjourn to the Executive Session at 7:06 pm For The Purpose of Discussing Pending Litigation.

The regular meeting was reconvened at 7:09 pm.

Fara moved, seconded by Malloy and unanimously approved to adjourn the regular meeting at 7:12pm.

Respectfully submitted,

Sherry Stednitz Recording
Secretary