Burr Ridge Park District  
Regular Meeting  
June 17, 2019

PUBLIC HEARING

The FY 2019-20 Budget & Appropriations Ordinance Public Hearing of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by President Quigley.

Present: Caplis, Fara, Lawrence, Malloy, Quigley
Absent: None
Also present: Jim Pacanowski, Director  
Superintendent of Finance, Jamie Janusz  
Superintendent of Recreation, Lavonne Campbell

Quigley read the following for the purpose of recording into the minutes:

“The FY 2019-20 Budget and Appropriations Ordinance was adopted in tentative form on May 13, 2019 and has been available for public inspection for 30 days as required by law. This public hearing affords the public an opportunity to comment on the contents of this document.”

Malloy moved, seconded by Caplis and approved by roll call vote to adjourn the Public Hearing at 6:31 pm.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley   Nays: None   Abstain: None

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:31 pm by President Quigley.

Present: Caplis, Fara, Lawrence, Malloy, Quigley
Absent: None
Also present: Jim Pacanowski, Director  
Superintendent of Finance, Jamie Janusz  
Superintendent of Recreation, Lavonne Campbell

Approve June 17, 2019 Agenda

No changes were made to the Agenda.

May 13, 2019 Regular Meeting Minutes

Caplis moved, seconded by Malloy and approved by roll call vote to approve the May 13, 2019 Regular Meeting Minutes.
May 13, 2019 Executive Session Meeting Minutes

Malloy moved, seconded by Fara and approved by roll call vote to approve the May 13, 2019 Executive Session Meeting Minutes.

OPEN FORUM

No Open Forum

CORRESPONDENCE

In addition to the written report Pacanowski reported that he has been in correspondence with the Jankowski family regarding Little League issues, there was an email sent back in appreciation for the background information of events leading up to the Burr Ridge Park District stepping in and running one of the Little League activities.

REPORTS

Director of Parks and Recreation

In addition to the written report, Pacanowski notified the Board that there is a meeting scheduled for Thursday, June 20th regarding softball and will report back to the Board at the next regular meeting.

Pacanowski reported that a neighbor north of Woods Pool approached him regarding installing a basketball net at Woods Pool near the tennis courts. She was denied installation on her property by the homeowners association. She is willing to pay for the installation of the basketball hoop. Pacanowski did some research and presented a drawing of a proposed location for the basketball net. The basketball hoop could be placed in one of the tennis courts in a location which might not always impact one of the tennis courts. It is not often that both tennis courts are used at the same time. If it does become a usage issue, you could put a sign that states that basketball must yield to tennis courts or vice versa.

Caplis stated that you could install it and if there are complaints, remove it. Pacanowski replied that this would need to be communicated to the homeowner donating the basketball hoop.

Pacanowski stated that you can make the purchase with the caveat that if there are a lot of complaints about the basketball hoop with the neighbors, the understanding would be that it would need to be removed and returned to the donator.
Malloy asked if a survey should be sent out asking if the neighbors would like a basketball hoop.

It was unanimously decided not to send out a survey.

Fara asked if the drawing was to scale or if the net will be placed higher. Pacanowski responded that top of fence line is about 10 feet, the height of the rim.

Lawrence stated that there may have to be time restrictions placed on the use of the basketball hoop.

Pacanowski will pursue discussions based on the premise that the installation of the basketball hoop may not be permanent.

Pacanowski informed the Board that there was one unauthorized group from Hinsdale Central High School Special Recreation that arrived at Harvester Park with numbers over 15 participants. The park happened to be extremely crowded at the time, they were accommodated and asked to notify us prior to heading out to the park in the future.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

Nothing further added to the written report.

Lawrence asked if there was a decrease in chemical use since the pool leak has been detected and repaired. Campbell responded that there has been a significant decrease in the use of pool chemicals, except for the diatomaceous earth. Pacanowski added that consumption is down, but will report in detail at the end of the season as opposed to speculating on amounts.

Caplis commented that the neighborhood association gave $2,000 to Woods Pool and asked if the association was thanked by formal letter. Janusz responded that the donation was made through the Foundation and a formal thank you letter was mailed.

UNFINISHED BUSINESS

No Unfinished Business.
NEW BUSINESS

Adopt Ordinance 19-01 2019-20 Budget & Appropriation

Malloy moved to Adopt Ordinance 19-01 2019-20 Budget & Appropriation. Seconded by Lawrence and approved by roll call vote.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

Approve Going to Bid East Parking Lot Resurfacing Harvester Park

Pacanowski reported that there will be two additional handicapped spots made available in the parking lot. One in each row.
Fara asked if this is to address a need or to comply with ordinance.
Pacanowski replied that the two additional spots will be over and above the ordinance requirements to address park district needs.

Fara asked for verification that the entire asphalt will be removed.
Pacanowski replied that it will be removed to the gravel base.

There was some discussion regarding the amount of time needed to allow the parking lot to compact and settle before placing the binder coat down.
Alternative wetting with water or oil was also discussed before placing the binder coat down.
Pacanowski will research the amount of time required, if any, for compaction and settling before placing a binder coat down.

Fara moved to Approve Going to Bid East Parking Lot Resurfacing Harvester Park Pending Satisfactory Answers to the Timing Of The Compaction To Be Determined By The End of the Week. Seconded by Lawrence and approved by roll call vote.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

Review Summer Program Budget 2019

Pacanowski presented the budget for the Summer Programs for review.
Fara asked how expenses were budgeted, and if they are known expenses.
Pacanowski replied that expenses are all detailed for each program. There is a 15% administrative fee dropped in for all programs.
Campbell added that there are times when an amount will be specified to expense for each participant. For contractors, the expense is generally an 80/20 split.

APPROVAL OF BILLS

Caplis asked for verification of a bill for entertainment for the 5K run with the Village.
Campbell responded that the park district hires the face painter for the 5K.

Caplis asked for verification of the $5,891.08 bill for pool maintenance and repair.
Pacanowski responded that this is to get the pool ready for opening and any necessary painting.

Caplis asked for verification of the plumbing repair and pool fence bill. Pacanowski responded that this was for the water line and the fence replacement at the kiddie pool.

Fara asked for verification of a cell phone bill for Campbell for $250. Janusz responded that Campbell’s bill is higher in part because of International business travel. Campbell added that her cell phone bill is also the core number for all the cell phones which also carries a higher monthly fee.

Malloy asked for location of porta john placement. Pacanowski responded that there are porta johns placed at Palisades, West parking lot at Harvester, and Wetland shelter.

Caplis moved, seconded by Malloy and approved by roll call vote to Approve June bills.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

**ADJOURNMENT TO EXECUTIVE SESSION**

Adjourn to Executive Session For The Purpose of Discussing Pending Litigation

Fara moved, seconded by Malloy and unanimously approved to adjourn to Executive Session for the purpose of discussing pending litigation at 7:08 pm.

Fara moved, seconded by Caplis and unanimously approved to adjourn the Executive Session at 7:10 pm.

**ADJOURNMENT**

Malloy moved, seconded by Lawrence and unanimously approved to adjourn the regular meeting at 7:11 pm.

Respectfully submitted,

Sherry Stednitz Recording Secretary