The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by President Quigley.

Present: Caplis, Fara, Lawrence, Malloy, Quigley
Absent: None
Also present: Jim Pacanowski, Director
Superintendent of Finance, Jamie Janusz
Superintendent of Recreation, Lavonne Campbell

Approve December 10, 2018 Agenda

No changes were made to the Agenda.

September 10, 2018 Regular Meeting Minutes

Caplis moved, seconded by Lawrence and approved by roll call vote to approve the September 10, 2018 Regular Meeting Minutes.

Ayes: Caplis, Lawrence, Quigley      Nays:  None      Abstain:    Fara, Malloy

September 10, 2018 Executive Meeting Minutes

Lawrence moved, seconded by Caplis and approved by roll call vote to approve the September 10, 2018 Executive Meeting Minutes.

Ayes: Caplis, Lawrence, Quigley      Nays:  None      Abstain:    Fara, Malloy

November 12, 2018 Regular Meeting Minutes

Caplis moved, seconded by Malloy and approved by roll call vote to approve the September 10, 2018 Regular Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy, Quigley      Nays:  None      Abstain:    Fara

OPEN FORUM

No Open Forum
CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks and Recreation

No written or oral report given.

Fara asked if the north side slide planting bed is installed. Pacanowski responded that there was not enough time to fill in the dirt, however, the planting bed plants are selected and reserved in the greenhouse awaiting installation in the spring.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

In addition to the written report, Campbell reported that the December Senior Social had the largest attendance in history with 150 in attendance. There is only one special event left for the holiday which is the preschool holiday program.

Campbell informed the Board that the cleaning staff has gone on leave for 5 weeks and will be replaced with temporary in house staff for the interim.

Campbell distributed an updated Harvest Fest report to reflect a donation from Harris Bank of $1,000. Pacanowski added that the Harvest Fest event is approximately a $25,000 event that costs the park district approximately $6,000 due to donations received from efforts of staff. Staff does an excellent job to put on a great event. Campbell added that the Pancake Breakfast usually costs the park district approximately $2,000 and the Easter Event $1,000 thanks to donations.

UNFINISHED BUSINESS

Woods Pool Leak Update

In addition to the written report, Pacanowski reported that the quote from All Seasons for the second leak which is close to the building is $4,100.00. This will bring the total amount of repairs to around $11,000.00 so far. After the second leak is repaired, another pressure test will be performed. If there is a third leak there will be communication with the Board before any action is taken.
Malloy asked if everything is put back before leaks are tested. Pacanowski replied that the test is performed before anything is backfilled or permanently sealed. The kiddie pool was loosely backfilled because it was a completely different line that was leaking.

Fara asked if the existing trench will be back filled by people other than All Seasons. Pacanowski responded that All Seasons does not perform back fill operations, only plumbing.

Caplis asked how deep the trench is. Pacanowski responded that the trench is about 6 feet deep.

Fara asked when the repair is expected to be completed. Pacanowski responded that All Seasons will be contacted on Tuesday the 11th and will begin as soon as possible after that.

Lawrence asked if there will be further damage since the area won’t be permanently sealed until next spring due to weather. Pacanowski responded that the water is shut off. Lawrence stated that there is still ground freezing which can damage pipes, etc. Pacanowski will find out and make sure that any necessary precautions are taken in order to protect the area for the winter.

Harvester Park Little League Update

Pacanowski distributed a written report. Caplis verified that Clarendon Hills is with Burr Ridge and not Hinsdale. Pacanowski verified that Clarendon Hills is one of the towns in the District petitioning Little League International.

Caplis asked if there are enough participants interested. Pacanowski responded that of the 4 areas, Burr Ridge has the least amount of participants, so this would bode well for a cooperative league.

Pacanowski will keep the Board updated regarding the status of Little League.

NEW BUSINESS

Hinsdale South Booster Club Application for Fundraising Activities

Pacanowski presented the Board with an application from Hinsdale South Booster Club requesting the sale of alcohol be allowed during a rental at the Community Center. It is the recommendation of the Director in keeping with past requests to deny the sale of alcohol.

After some discussion it was unanimously decided to deny the application for the rental of the community center with the sale of alcohol in order to remain in keeping with the
mission of the park district that the sale of alcohol is in conflict with the values and goals of the park district.

PDRMA Loss Control Review 2018 Final Report

Pacanowski presented the Board with a report from PDRMA summarizing the report and the cumulative score of 99.41% of the park district and the resulting re-accreditation.

Caplis asked if the park district will be getting reimbursed some money as a result of the re-accreditation. Pacanowski responded yes.

Adopt 2018 Levy Ordinance #18-06


Ayes: Caplis, Fara, Lawrence, Malloy, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Malloy asked if the IPass was for the truck. Janusz responded that the IPass was for 2 vans and the truck.

Lawrence asked if the Dell Rheas Chicken Basket which was used for the Staff holiday party is in part district territory. Janusz replied that it is not. Lawrence asked that in the future park district taxing caterers be used for the holiday party. Janusz responded that there are only a couple in district restaurants that cater which have been used in the past for the holiday party. Most of the restaurants are out of park district boundaries. Campbell added that Dell Rheas Chicken Basket has been generous for senior socials in the past.

Caplis asked for verification of the Glinke pool diagnostic bill for $1,131.00. Pacanowski responded that this bill was for the Woods Pool water leak.

Caplis asked for verification of the Survey Monkey bill for $360.00. Pacanowski responded this survey is used for feedback for programs.

Caplis asked for verification of Andy’s Landscape bill for $1,218.52 for the concession building. There was a bill for the concession building in November. Pacanowski will look into this and verify that it is not a duplicate bill.

Caplis asked for verification of a $3,700.00 landscape bill. Pacanowski responded that each individual item is reviewed and approved.
Quigley asked for verification of two bills for Harris of $5,675.71. Janusz responded that a bill was cut for an incorrect Harris address and was immediately caught, corrected, and voided.

Fara moved, seconded by Malloy to Approve the December bills.

Ayes: Caplis, Fara, Lawrence, Malloy, Quigley    Nays: None    Abstain: None

ADJOURNMENT

Malloy moved, seconded by Fara and unanimously approved to adjourn the Regular Meeting at 7:03 pm.

Respectfully submitted,

Sherry Stednitz Recording Secretary

*Jim don’t forget about the PDRMA jackets/sizes at IPRA conference