Burr Ridge Park District  
Regular Meeting  
September 10, 2018  

REGULAR MEETING  

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by President Quigley.  

Present: Caplis, Lawrence, Quigley  
Absent: Fara, Malloy  
Also present: Jim Pacanowski, Director  
Superintendent of Recreation, Lavonne Campbell  

APPROVE September 10, 2018 Agenda  

Item VIA Homestead Hill Playground Update was moved to after item IXA Adjourn to Executive Session for the Purpose of Discussing Pending Litigation.  

August 20, 2018 Regular Meeting Minutes  

Caplis moved, seconded by Lawrence and approved by roll call vote to approve the August 20, 2018 Regular Meeting Minutes.  

Ayes: Caplis, Lawrence, Quigley  
Nays: None  
Abstain: None  

OPEN FORUM  

No Open Forum  

CORRESPONDENCE  

Nothing further added to the written report.  

REPORTS  

Director of Parks and Recreation  

In addition to the written report, Pacanowski reminded Board Members that Harvest Fest will be September 29th from 1:00 pm to 5:00 pm with ice cream being distributed at approximately 3:30 pm.
Campbell added that there has been a restructuring of management at Mars and while it is hopeful that there will be a continuation of donations to the park district of product for events, it is uncertain what will happen in the future.

Superintendent of Finance

Nothing further was added to the written report.

Lawrence added that Pedal the Parks was successful with many new people that were not from local businesses but local citizens.

Recreation Division

In addition to the written report, Campbell reported that the number for daily fees at Woods Pool is final. Daily fees and concessions were up this season, swim lessons were down, and membership was down slightly. Caplis added that all Woods Pool numbers will be reviewed at the October meeting.

UNFINISHED BUSINESS

Woods Pool Capital Repairs Update

Pacanowski informed the Board that the numbers and warranty for the roof at Woods Pool was verified. Caplis stated that the warranty must be kept on file. Pacanowski informed the Board that the search for the leak at the kiddie pool will begin between the pump room and the pool by pressurizing air in the pipes. Caplis stated that there are cameras available to put through the pipes to find leaks as well. Pacanowski responded that it is likely that the leak is in that area and will begin with a search there. Estimates for repair will be brought before the Board if they deviate significantly from previously discussed parameters.

NEW BUSINESS

Upcoming Tree Removals

Pacanowski prepared a list of trees for the Board that are targeted for removal. Frank's tree service is planning on performing this service by October. Caplis stated that there is a large tree on the east side of the entrance of Woods Pool that should be added to the list. Pacanowski stated that most of the property near Woods Pool is tollway responsibility. Caplis asked if the trees being removed will be replaced. Pacanowski stated that there is $1,000 in the capital plan for trimming, $1,000 per year for tree removal, and $5,000 for tree purchases. Caplis asked if these specific trees that are being cut down now will be replaced.
Pacanowski stated that these specific trees will not be replaced. Caplis stated that the front entrance of Woods Pool needs to look aesthetically pleasing and a tree needs to be replaced. Perhaps the Village of Burr Ridge can put a tree there with their tree program. Pacanowski stated that there are a few trees being purchased and one could be placed at the Woods Pool entrance, however, the trees that are being planned currently are because residents and citizens have placed calls or emails regarding these particular trees. This list is approximately $6,500 to $7,000.

**APPROVAL OF BILLS**

Caplis asked for verification of TPS Sports for $22,000. Pacanowski responded that this is for Flag Football and Fallball.

Caplis asked for verification of 2 inflatables. Pacanowski responded that this is a 50 percent deposit. Caplis asked how many pieces are included in the inflatables. Pacanowski responded that there are 4 large pieces.

Caplis asked for verification of Harvester Concessions for $1,168.50. Pacanowski responded that this is for cleaning and upkeep services for the concession building and Oak Grove Park.

Caplis asked for verification of $129.50 for services from Bond and Dixon. Pacanowski responded that this is for questions regarding DCFS and preschool.

Caplis asked for verification of Kenneth Company $15,000. Pacanowski responded that this is the first payout for the Homestead Hill Playground Project.

Caplis asked for verification of sponsorship for Village of Willowbrook $1,600. Campbell responded that we do our brochure and the Village of Willowbrook brochure. Loyola takes an ad out to sponsor both our brochure and the Village of Willowbrook and this is Willowbrook’s portion of the ad money, which is issued in entirety to us.

Lawrence stated that the check engine service light has come on in the van. Pacanowski responded that the van is used regularly and was in for service recently. The check engine light was on recently and was in for service. This must be a recent event and will be checked out.

Caplis moved, seconded by Lawrence to Approve the September bills.

**Ayes:** Caplis, Lawrence Quigley  **Nays:** None  **Abstain:** None

**ADJOURNMENT TO EXECUTIVE SESSION**

Caplis moved, seconded by Lawrence and unanimously approved to adjourn to Executive Session For The Purpose of Discussing Pending Litigation at 6:42 pm.
Caplis moved Lawrence seconded and unanimously approved, to adjourn to the Executive Session at 6:44 pm.

The regular meeting was reconvened at 6:44 pm.

**UNFINISHED BUSINESS**

**Homestead Hill Playground Update**

The regular meeting reconvened in the playground in order for Pacanowski to give a tour of the progress of the Homestead Hill Playground.

Caplis moved, seconded by Lawrence and unanimously approved to adjourn the regular meeting at 6:59 pm.

Respectfully submitted,

Sherry Stednitz Recording Secretary